

## Application



### TRAFFIC SAFETY BUREAU APPLICATION FOR

### PERMISSION TO ENROLL IN DRIVER EDUCATION CORRESPONDENCE SCHOOL

The Traffic Safety Bureau believes that classroom learning and behind-the-wheel practice driving are of great benefit to students but recognizes that there are some situations that make it almost impossible for a student to attend a driver education school. TSB may, in its discretion, grant permission for a student to enroll in a driver education correspondence course if the student meets one of the two conditions set forth below.

Name of parent or guardian	
Mailing Address	
City, State, Zip Code	
Telephone number	
E-mail address	
Name of student	
Student's date of birth	
Preferred Correspondence School	<i>Driver Ed in a Box, 5000 Katy Mills Cir #453, Katy TX</i>

- **Condition 1. The student named above is home-schooled in all subjects.**

Please submit verification that you have notified the State Board of Education that you intend to home school this student *and* a letter stating that you home school this student in all subjects.

*If the student is not home schooled in all subjects, you don't meet the requirements for approval under Condition 1, but may apply under Condition 2 below.*

Name of school student attends	
Physical address of school	
City, State, Zip Code	
Telephone number of school	
Name of Principal or Counselor	
Telephone number of this person	
Type of school	Public*      Private

- **Condition 2. There are extenuating circumstances that make it necessary for the student named above to receive driver education by enrolling in a correspondence course.**

Please answer each question by checking YES or NO.	YES	NO
Does the school the student attends provide driver education? <i>If no, please attach a letter from the school on official school stationery, signed by the principal or assistant principal so stating.</i>		*
* <i>State law requires public schools to offer Driver Education as part of its curriculum. (See NMSA 1978 Section 22-13-12). Please speak to your local public school.</i>		

Is a for-profit school reasonably accessible to the student? <i>If no, please attach a letter stating the location and distance in driving time to the nearest for-profit driver education school.</i>		
Is transportation to a for-profit driver education school reasonably available to the student? <i>If no, please attach a letter describing in detail the impediments to transporting the student to a driver education school.</i>		
Does the student's schedule permit the student to attend a for-profit school? <i>If no, please attach a copy of the student's schedule for the entire year.</i>		
Is the student's current schedule only for this semester? <i>If no, please attach a letter from parent so stating.</i>		
Is the student involved in academic activities such as AP or honors classes, school groups or functions, or a work/study program? <i>If yes, please attach a letter from each supervising teacher or the school principal describing the extent and duration of the student's involvement in each activity.</i>		
Is the student involved in extracurricular activities such as church groups or activities, sponsored sports activities, band, choir, orchestra, volunteer activities, scouting, or FFA? <i>If yes, please attach a letter from the person in charge of each activity describing the extent and duration of the student's involvement in each activity.</i>		
Is the student working while attending school? <i>If yes, please attach a letter from the student's employer stating the hours and duration of the student's employment.</i>		
Are there any other extenuating circumstances that prevent this student from attending a for-profit driver education school? <i>If yes, please attach a letter describing in detail those circumstances and their duration (Note: Cost is not considered an extenuating circumstance).</i>		

**By my signature below, I certify, under penalty of perjury, that the information given in this application and all substantiating documents is true to the best of my knowledge and ability.**

\_\_\_\_\_  
**Parent or Guardian's signature**

\_\_\_\_\_  
**Date**

Please submit all relevant information and substantiating documentation to the **TSC – Licensing Section, Institute of Public Law, MSC11 6060, 1 University of New Mexico, Albuquerque, NM 87131-0001**

**WE WILL NOT CONSIDER INCOMPLETE OR UNSUBSTANTIATED APPLICATIONS.**

We will send you and your preferred correspondence school an email letting you know if your application has been approved or denied.

Reviewed by		Date		Approved		Denied	
Reviewer's Comments							